

**Volunteer Coordinating Committee Meeting
First Floor Conference Room
Town Hall
Thursday, July 9, 2015 – 9:30 a.m.**

Present: Chair Patricia Carluccio; Vice Chair Joseph Piantedosi and Carol Amick

Absent: Selectmen Liaison Caroline Fedele

Also Present: Administrative Assistant Colleen Doyle, VCC candidates Jennifer Kelley and Jon O'Connor

1. Call to Order

Chair Carluccio called the meeting to order at 9:30 a.m.

2. Review minutes of February 10, 2015, March 13, 2015 and May 25, 2015

Ms. Amick made a motion to approve the minutes of February 10, 2015 as written. Mr. Piantedosi seconded the motion.

The motion passed 3-0-0.

Mr. Piantedosi made a motion to approve the minutes of March 13, 2015 as written. Ms. Amick seconded the motion.

The motion passed 3-0-0.

Ms. Amick made a motion to approve the minutes of May 26, 2015 as written. Mr. Piantedosi seconded the motion.

The motion passed 3-0-0.

1. Old Business

a. Review applications for Capital Expenditure Committee (CapEx)

The Volunteer Coordinating Committee (VCC) reviewed applications for the three vacancies on the Capital Expenditure Committee.

Mary Ellen Carter meets all of the VCC criteria for applicants to the Finance Committee or Capital Expenditures Committee. She had served as chair of CapEx previously before leaving for a year of sabbatical.

Ms. Amick moved to submit Mary Ellen Carter's name to the Capital Expenditure Committee Appointing Authority for an interview. Mr. Piantedosi seconded the motion.

The motion passed 3-0-0.

Eric Dahlberg has extensive experience from the Town of Chelmsford. He meets all the VCC criteria except he has not attended a CapEx meeting. He is planning on attending the next meeting in August.

Ms. Amick moved to submit Eric Dahlberg's name for an interview before the Capital Expenditure Appointing Authority on the condition that he has attended a meeting or will attend a meeting. Mr. Piantedosi seconded the motion.

The motion passed 3-0-0.

Mr. Piantedosi volunteered to follow up with Mr. Dahlberg once he finds out when the next CapEx meeting is.

Barbara Perry applied to be on CapEx after resigning from the Finance Committee after many years. She meets the VCC criteria.

Mr. Piantedosi moved to submit Barbara Perry's name for an interview before the Capital Expenditure Appointing Authority. Ms. Amick seconded the motion.

The motion passed 3-0-0.

Christopher Weisz meets most of the VCC criteria. The VCC was unsure if he attended a meeting yet. He is currently a member of the Historic District Commission and ad hoc Historical Museum Study Committee. Mr. Piantedosi will contact Mr. Weisz to determine whether he has attended a CapEx meeting and to inform him when the next meeting will take place.

Ms. Amick moved to submit Christopher Weisz's name for an interview before the Capital Expenditure Appointing Authority on the condition that he has attended a meeting or will attend a meeting. Mr. Piantedosi seconded the motion.

The motion passed 3-0-0.

b. Review Terms Up List

The Selectmen have reappointed those who wanted to continue their terms.

c. Reports on contacts made to potential appointees and review of Vacancy Worksheet with possible recommendations for filling various vacancies.

Arbor Resources Committee: There are two vacancies and no applicants. Debbie Leeman expressed interest last year but did not submit a Volunteer Questionnaire (VQ). Ms. Carluccio will contact her again.

Cable Television Committee: There is one opening and no applicants. Shane O' Neil submitted a VQ in 2012 but there was no opening at the time. Ms. Amick tried to contact him but was unsuccessful.

Community Preservation Committee: There is one opening and one applicant, Maggie Debbie. She previously served on the committee. The VCC would like to see if any other candidates apply before they recommend Ms. Debbie for an interview.

Council on Aging (COA): Mr. Piantedosi reported that Allan Morgan and Richard Mazow were still interested in serving on the COA. They submitted VQ when there were no vacancies. Currently there are three vacancies.

Emily Pruyn was interviewed the last time there was a vacancy and is still interested in serving on the COA.

Ms. Amick moved to submit Emily Pruyn's name for an interview before the Selectmen for a Council on Aging vacancy. Mr. Piantedosi seconded the motion.

The motion passed 3-0-0.

Allan Morgan has attended a few COA meetings. He has a doctorate in social gerontology and served on the COA Board in Belmont.

Mr. Piantedosi moved to submit Allan Morgan's name for an interview before the Selectmen for a Council on Aging vacancy. Ms. Amick seconded the motion.

The motion passed 3-0-0.

Richard Mazow is still interested in serving. He is an attorney and volunteers for the AARP tax program.

Ms. Amick moved to submit Richard Mazow's name for an interview before the Selectmen for a Council on Aging vacancy. Mr. Piantedosi seconded the motion.

The motion passed 3-0-0.

Vito LaMura was a former member of the CPC and served as chair on that committee. He is also on the Board of Minuteman Senior Services and teaches Healthy Living Classes in the Minuteman service area.

Ms. Amick moved to submit Vito LaMura's name for an interview before the Selectmen for a Council on Aging vacancy. Mr. Piantedosi seconded the motion.

The motion passed 3-0-0.

Richard Rosen has attended two meetings of the COA and wants to become involved in Town Government.

Ms. Amick moved to submit Richard Rosen's name for an interview before the Selectmen for a Council on Aging vacancy. Mr. Piantedosi seconded the motion.

The motion passed 3-0-0.

Cultural Council: There is one opening and no applicants.

Energy Task Force: There is one opening and no applicants. Ms. Amick will send an email to the Transition Town of Bedford group to ask for volunteers.

Trails Committee: The final charge has to be submitted to the Selectmen for final review before the VCC can submit names for interviews. The charge will indicate how many openings there will be.

Transportation Advisory Committee: There is one opening and one applicant, Stacey Chandler. Legna Martinez was recommended for an interview previously but withdrew. Ms. Amick will contact her to see if she still wants to be considered.

Youth and Family Services Committee: There is one opening and one applicant, Marcia Morgan. There has been an opening for a long time on this committee so the VCC decided to move forward with one applicant.

Mr. Piantedosi moved to submit Marcia Morgan's name for an interview before the Selectmen for the vacancy on the Youth and Family Services Committee. Ms. Amick seconded the motion.

The motion passed 3-0-0.

4. New Business

a) Next meeting

The next meeting is tentatively scheduled for Thursday, September 17, 2015 at 9:30 a.m.

Ms. Amick moved to adjourn. Mr. Piantedosi seconded the motion.

The motion passed 3-0-0.

The meeting adjourned at 10:33 a.m.